



## 2021 SPEAKER SESSION PROPOSAL FORM

### 90th Annual Michigan Safety Conference

April 13-14, 2021

Lansing Center | Lansing, MI

Submissions will be accepted no later than September 1, 2020 to be considered for the 2021 event. You may submit a proposal after that date if you would like to be considered as a back-up speaker in the event we receive advanced notice of a cancellation.

Schedule at a Glance: Due: 9/1/20 Review by: 9/15/20 Award: 10/15/20 Handouts due: 3/10/21

#### 1) **Speaker** (If additional speakers will co-present, please attach a separate sheet.)

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

#### 2) **Title of talk**, as you would like it to appear in promotional materials:

\_\_\_\_\_

#### 3) **Descriptive paragraph** of your presentation (as it will appear in the conference brochure) - 150 words or less:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 4) **What will attendees learn** from your presentation?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 5) Please provide us with a **bio for each speaker** (maximum 100 words):

#### 6) **Date Choice** — All programs are 60 or 75 minutes in length. Indicate your date choice:

\_\_\_\_\_ Tuesday, April 13, 2021 \_\_\_\_\_ Wednesday, April 14, 2021 \_\_\_\_\_ No Preference

#### 7) **Category** which best reflects your topic:

\_\_\_ Chemical \_\_\_\_\_ Construction \_\_\_\_\_ MIOSHA C.E.T.

\_\_\_ Emergency Management/Fire Safety \_\_\_\_\_ Environmental Management

\_\_\_ Healthcare \_\_\_\_\_ Industrial

\_\_\_ Industrial Hygiene \_\_\_\_\_ Insurance \_\_\_\_\_ CPR/First Aid

\_\_\_ Public Utilities \_\_\_\_\_ Security

\_\_\_ Transportation \_\_\_\_\_ Metal Fabricating \_\_\_\_\_ Agricultural

\_\_\_ Other \_\_\_\_\_

8) All Michigan Safety Conference programs are **rated as Basic, Intermediate or Advanced**. Please check the level your program would best be suited for.

\_\_\_\_\_ \*Basic: Less than 3 years experience

\_\_\_\_\_ \*Intermediate: 3-10 years experience

\_\_\_\_\_ \*Advanced: 10 years or more experience

*Please photocopy for your records.*

**Return to:**

**Michigan Safety Conference, attn: Denise McGinn, CAE, Executive Director  
PO Box 1098, Okemos, MI 48864**

**Phone: 517-203-0737 | E-mail: [denise@michsafetyconference.org](mailto:denise@michsafetyconference.org)**

**For more information on the Michigan Safety Conference, visit us at  
[www.michsafetyconference.org](http://www.michsafetyconference.org)**

**IMPORTANT INFORMATION**

If you are selected to speak, you will be contacted by the volunteer chairperson of the Division that selected you (see above categories). **We do not contact speakers that are not selected.**

**FREQUENTLY ASKED QUESTIONS:**

**1. Will MSC pay for my conference registration?** All conference speakers will receive a complimentary conference registration, and complimentary admittance to the exhibition hall. The conference registration includes lunch each day.

**2. Will MSC reimburse me for travel and lodging expenses?** This varies by Division. If the division is interested in your presentation, they will contact you regarding your travel and lodging needs.

**3. How are proposals judged?** Proposals are evaluated by Division Chairs and Division members with expertise in the safety industry. Each proposal will be based on topics relevant to the conference audience. Conference attendees consist of practitioners with varying levels of experience and expertise.

**4. What topic areas are acceptable?** Recommended conference topics include leading-edge research, innovative techniques, best practices, and emerging trends. Case studies, panel discussions and global content are highly encouraged. Although conference attendees welcome the opportunity to learn about new products and services, the direct selling of a company's services or products is prohibited.

**5. How should I present my material to the MSC audience?** Past presenters have used the following methods to present material: case studies; "how-to" approaches; senior-level strategic viewpoints; and emerging practitioner applications and practices.