



2019 SPEAKER SESSION PROPOSAL FORM

89th Annual Michigan Safety Conference

April 16-17, 2019

DeVos Place | Grand Rapids, MI

Submissions will be accepted no later than September 1, 2018 to be considered for the 2019 event. You may submit a proposal after that date if you would like to be considered as a back-up speaker in the event we receive advanced notice of a cancellation.

Schedule at a Glance: Due: 9/1/18 Review by: 9/15/18 Award: 10/15/18 Handouts due: 3/15/19

1) **Speaker** (If additional speakers will co-present, please attach a separate sheet.)

Name _____

Title _____

Company Address _____

City, State, Zip _____

Phone _____

Email _____

2) **Title of talk**, as you would like it to appear in promotional materials:

3) **Descriptive paragraph** of your presentation (as it will appear in the conference brochure) - 150 words or less:

4) **What will attendees learn** from your presentation?

5) Please provide us with a **bio for each speaker** (maximum 100 words):

6) **Date Choice** — All programs are 60 or 75 minutes in length. Indicate your date choice:

_____ Tuesday, April 16, 2019

_____ No Preference

_____ Wednesday, April 17, 2019

7) **Category** which best reflects your topic:

___ Chemical

___ Construction

___ MIOSHA C.E.T.

___ Emergency Management/Fire Safety

___ Environmental Management

___ Healthcare

___ Industrial

___ Industrial Hygiene

___ Insurance

___ CPR/First Aid

___ Public Utilities

___ Security

___ Transportation

___ Metal Fabricating

___ Agricultural

___ Other _____

8) All Michigan Safety Conference programs are **rated as Basic, Intermediate or Advanced**. Please check the level your program would best be suited for.

- _____ *Basic: Less than 3 years experience
- _____ *Intermediate: 3-10 years experience
- _____ *Advanced: 10 years or more experience

Please photocopy for your records.

Return to:

**Michigan Safety Conference, attn: Denise McGinn, CAE, Executive Director
1895 Ridgewood Drive, East Lansing, MI 48823**

Phone: 517-203-0737 | E-mail: denise@michsafetyconference.org

**For more information on the Michigan Safety Conference, visit us at
www.michsafetyconference.org**

IMPORTANT INFORMATION

If you are selected to speak, you will be contacted by the chairperson of the Division that selected you (see above categories).

FREQUENTLY ASKED QUESTIONS:

- 1. Will MSC pay for my conference registration?** All conference speakers will receive: complimentary conference registration; and complimentary admittance to the exhibition hall. The conference registration includes lunch each day.
- 2. Will MSC reimburse me for travel and lodging expenses?** This varies by Division. If the division is interested in your presentation, they will contact you regarding your travel and lodging needs.
- 3. How are proposals judged?** Proposals are evaluated by Division Chairs and Division members with expertise in the safety industry. Each proposal will be based on topics relevant to the conference audience. Conference attendees consist of practitioners with varying levels of experience and expertise.
- 4. What topic areas are acceptable?** Recommended conference topics include leading-edge research, innovative techniques, best practices, and emerging trends. Case studies, panel discussions and global content are highly encouraged. Although conference attendees welcome the opportunity to learn about new products and services, the direct selling of a company's services or products is prohibited.
- 5. How should I present my material to the MSC audience?** Past presenters have used the following methods to present material: case studies; “how-to” approaches; senior-level strategic viewpoints; and emerging practitioner applications and practices.